

IMPORTANT: Please save this PDF to your computer before filling it out.
When complete, email it to your Product Support Specialist.

SmartLibrary Curation Authorization Form

Delegate collection development tasks and activities to OverDrive's Account Managers & Digital Content Librarians. Under your direction and specifications, our team can save your staff time by creating carts for review, or automatic purchase.

Institution Name

Collection Development Contact

Name:

Email:

Cart Creation

Our Staff Librarian can create standing orders for your library based upon your preference. Please provide areas you would like to select from, frequency of the orders, and budget for each area.

Frequency: Opening Collection Monthly Quarterly Other

Ordering:

- I give OverDrive authority to purchase this order on our behalf
- I would like OverDrive to send us the order. We will purchase after review.

Formats

_____ % Ebooks

_____ % Audiobooks

Lending Models

Please note that available lending models differ by title, some popular titles may only be available in Metered Access. More information on lending models can be found [here](#).

- Consider All
- One Copy/One User
- Metered by Time
- Metered by Checkouts
- Metered Access Simultaneous Use – 100 checkouts
- Cost Per Circ
- Simultaneous Use

Overall Budget: \$ _____

Subject Section

Indicate your choices and collection ratio or budget for each. You can also view extensive curricula search links in the OverDrive Resource Center [here](#).

- History (____% or \$____)
 - Ancient World
 - World History
 - U.S. History
 - Other: _____

- Computer & Technology (____% or \$____)
 - Databases & Big Data
 - Programming (Language: _____)
 - Operating Systems
 - Software
 - Internet & Social Media
 - Computer Science
 - Networking & Cloud Computing
 - Graphics & Design
 - Security
 - Other: _____

- Education & Teaching (____% or \$____)
 - Higher Education
 - Early Childhood
 - Elementary
 - Special Education
 - Other: _____

- Politics & Social Sciences (____% or \$____)
 - Political Science
 - Global Politics
 - Philosophy
 - Women's & LGBT Studies
 - Sociology
 - Anthropology
 - Psychology
 - Other: _____

• Business (____% or \$____)

- Economics
- Management & Leadership
- International
- Marketing & Sales
- Skills
- Industries
- Finance
- Accounting
- Investing
- Job Hunting & Careers
- Entrepreneurship
- Other: _____

• Science & Technology (____% or \$____)

- Biological Sciences
- Nature & Ecology
- Physics
- Earth Sciences
- Chemistry
- Technology
- Astronomy & Space
- Environment
- Behavioral Sciences
- Engineering
- Other: _____

• Medical (____% or \$____)

- Nursing
- Psychology
- Pharmacology
- Dentistry
- Veterinary Medicine
- Administration
- Other: _____

• Please include any additional nonfiction topics or information that you would like to provide to the collection development librarians: _____

Fiction

Yes

No

Fiction

• Adult (____% or \$____)

- Literary
- Historical Fiction
- Page to Screen
- Science Fiction
- Fantasy
- Romance
- Thriller
- Mystery
- Horror

• Young Adult (____% or \$____)

- Literary
- Historical Fiction
- Page to Screen
- Science Fiction
- Fantasy
- Romance
- Thriller
- Mystery
- Horror

• Kids (____% or \$____)

- Picture Books
- Early Readers
- Chapter Books

If you would like OverDrive to purchase titles on your behalf, please confirm by signing below:

Name

Date