



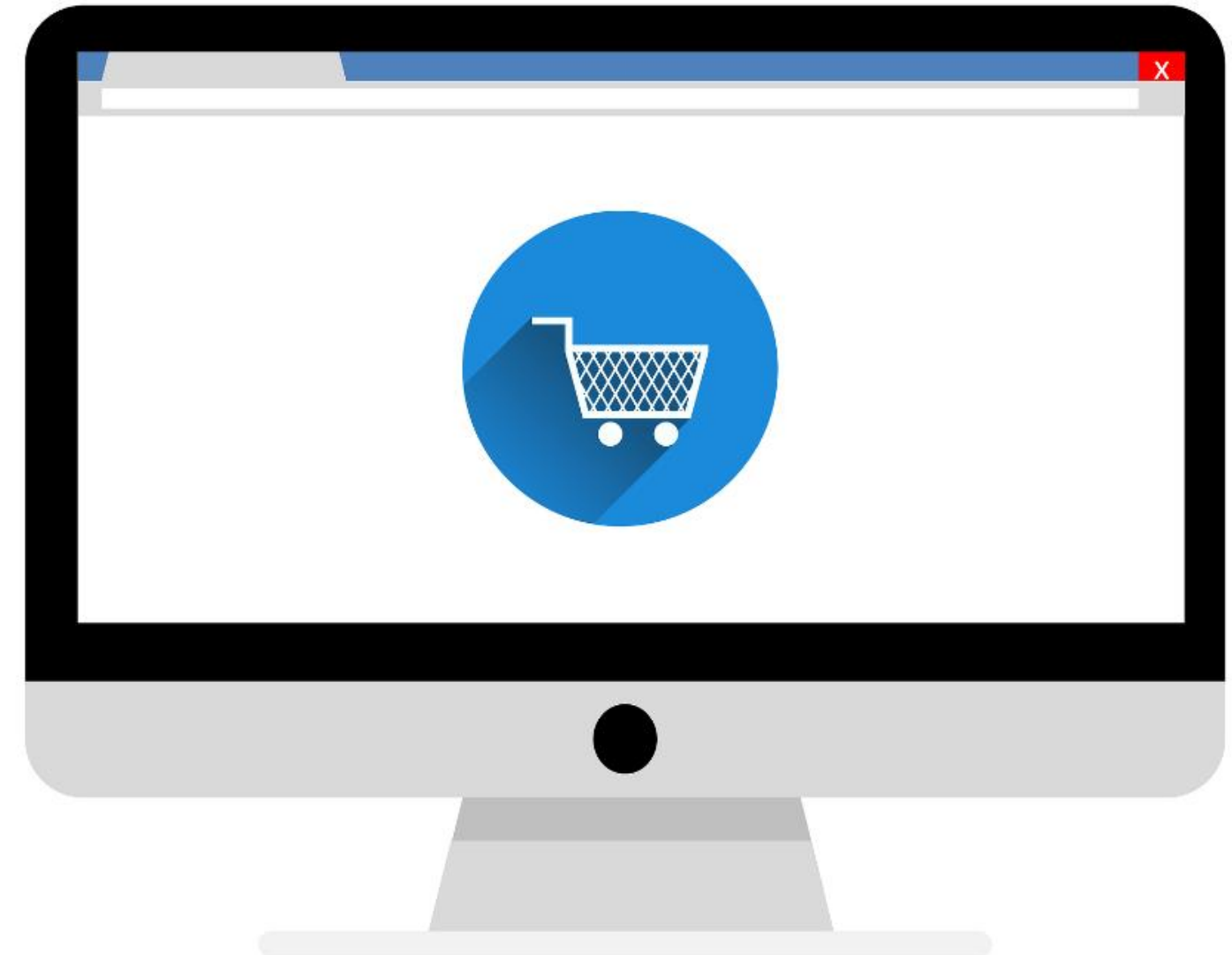
Presented by
Lauren Bajda
OverDrive Training Specialist

Introduction to Marketplace for Schools

Basics for managing your digital
collection in OverDrive Marketplace

After this session, you'll be able to:

- Search for titles.
- Review title information.
- Build and purchase carts.
- View reports.
- Get news and support from OverDrive.



OverDrive Marketplace

Over 2.9 million ebooks, audiobooks, and streaming video to purchase for your school digital library.

The screenshot shows the OverDrive Marketplace website. At the top, there's a search bar and navigation links for English, Melissa Hlgey, and OverDrive SDL Training Demo (OH). A shopping cart icon shows a total of \$2,257.65. The main navigation bar includes links for SHOP, INSIGHTS, ADMIN, CURATE, NEWS, SUPPORT, and FEATURED. A sidebar on the left lists various search and insight options. The main content area features a large banner for 'Kids & Teen Staff Picks - Winter' with a 'SHOP NOW' button. Below this is a 'New Year, New You Sale - Titles up to 50% Off' section. Five book covers are displayed in a row: 'The Plant Paradox' by Steven R. Gundry, MD; 'Decluttering at the Speed of Life' by Dana K. White; 'Flat Broke with Two Goats' by Jennifer McGaha; 'Complete Guide to Foam Rolling' by Kyle Stull; and 'Goodbye, Things' by The New Japanese Minimalists. Each book has an 'ADD TO MAIN CART' button.

OverDrive Marketplace

English Melissa Hlgey OverDrive SDL Training Demo (OH)

Search

CARTS Dec Teen Fic \$2,257.65 CHECKOUT

SHOP One Copy/One User & Metered Access INSIGHTS ADMIN CURATE NEWS 1 SUPPORT FEATURED GET HELP ?

Preorder titles **HIDE**

Must-haves

All saved searches

Basic search

Advanced search

Insights

OverDrive's top authors
See what you're missing

Top 200 series search
See gaps in series you offer

Top 200 adult titles
Not in your collection

Top 200 YA titles
Not in your collection

Top 200 juvenile titles
Not in your collection

Kids & Teen Staff Picks - Winter

SHOP NOW

New Year, New You Sale - Titles up to 50% Off

The Plant Paradox
Steven R. Gundry, MD
READ BY CHRISTOPHER SOLIMENE

Decluttering at the Speed of Life
DANA K. WHITE
CREATOR OF A SLOW COMES CLEAN

Flat Broke with Two Goats
JENNIFER MCGAHA

COMPLETE GUIDE TO FOAM ROLLING
Kyle Stull

goodbye, things

ADD TO MAIN CART

ADD TO MAIN CART

ADD TO MAIN CART

ADD TO MAIN CART

ADD TO MAIN CART

The Plant Paradox
Decluttering at the Speed ...
Flat Broke with Two Goats
Complete Guide to Foam...
Goodbye, Things

Bookmark <https://marketplace.overdrive.com>

Marketplace users

By default, all Marketplace users have access to the **News** and **Support** tabs.

User permissions determine what else a user has access to do when signed into their Marketplace account.

<input type="checkbox"/> Admin	<input type="checkbox"/> Purchasing	<input checked="" type="checkbox"/> Shopping
<input checked="" type="checkbox"/> End-user support	<input type="checkbox"/> RTS Manager	<input checked="" type="checkbox"/> Delete carts ⁱ
<input checked="" type="checkbox"/> Reports	<input type="checkbox"/> Smart List	<input checked="" type="checkbox"/> Create/view carts
<input type="checkbox"/> Manage invoices	<input checked="" type="checkbox"/> Purchase ⁱ	
<input type="checkbox"/> Users	<input type="checkbox"/> Holds Manager	
<input type="checkbox"/> Local content	<input checked="" type="checkbox"/> MARC preferences	
<input checked="" type="checkbox"/> Weeding		
<input type="checkbox"/> Content access levels		
<input type="checkbox"/> Title assignments		
<input type="checkbox"/> School site admin		
<input checked="" type="checkbox"/> Curate		
<input type="checkbox"/> Marketplace settings		
<input checked="" type="checkbox"/> Sora activity		

Lending models

One Copy/One User

- Titles borrowed by one user at a time.
- Never expire from the collection.

Metered Access

- Titles borrowed by one user at a time.
- Expire after a set period of time.
- Metered by time, checkouts, or both.

Cost Per Circ

- Pay only when title is borrowed.
- Titles can be borrowed simultaneously until budget runs out.

Simultaneous Use

- Titles can be borrowed simultaneously.
- Usually expire after a set time.
- Project Gutenberg titles never expire.

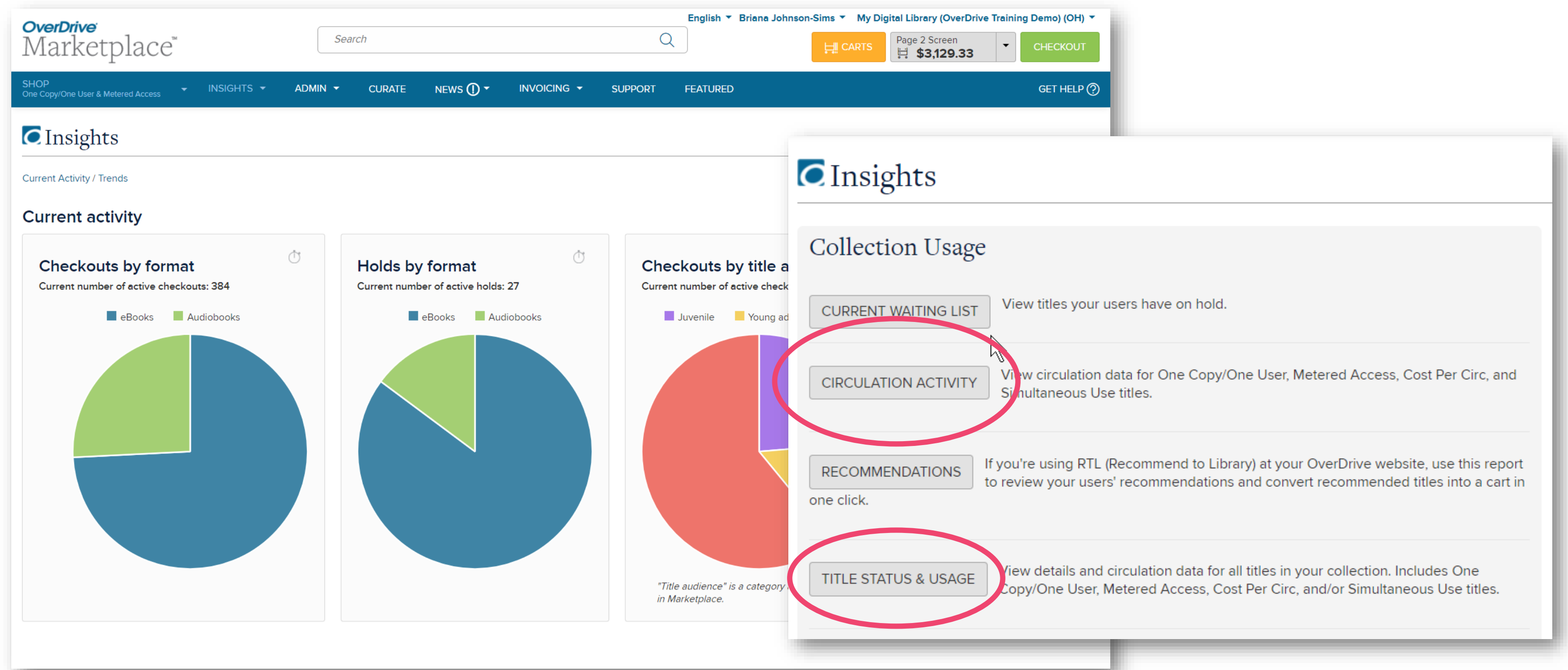
Class Sets

- Title “rental” model.
- Automatically check out/in to student
- Expire after a set period of time.

Search results

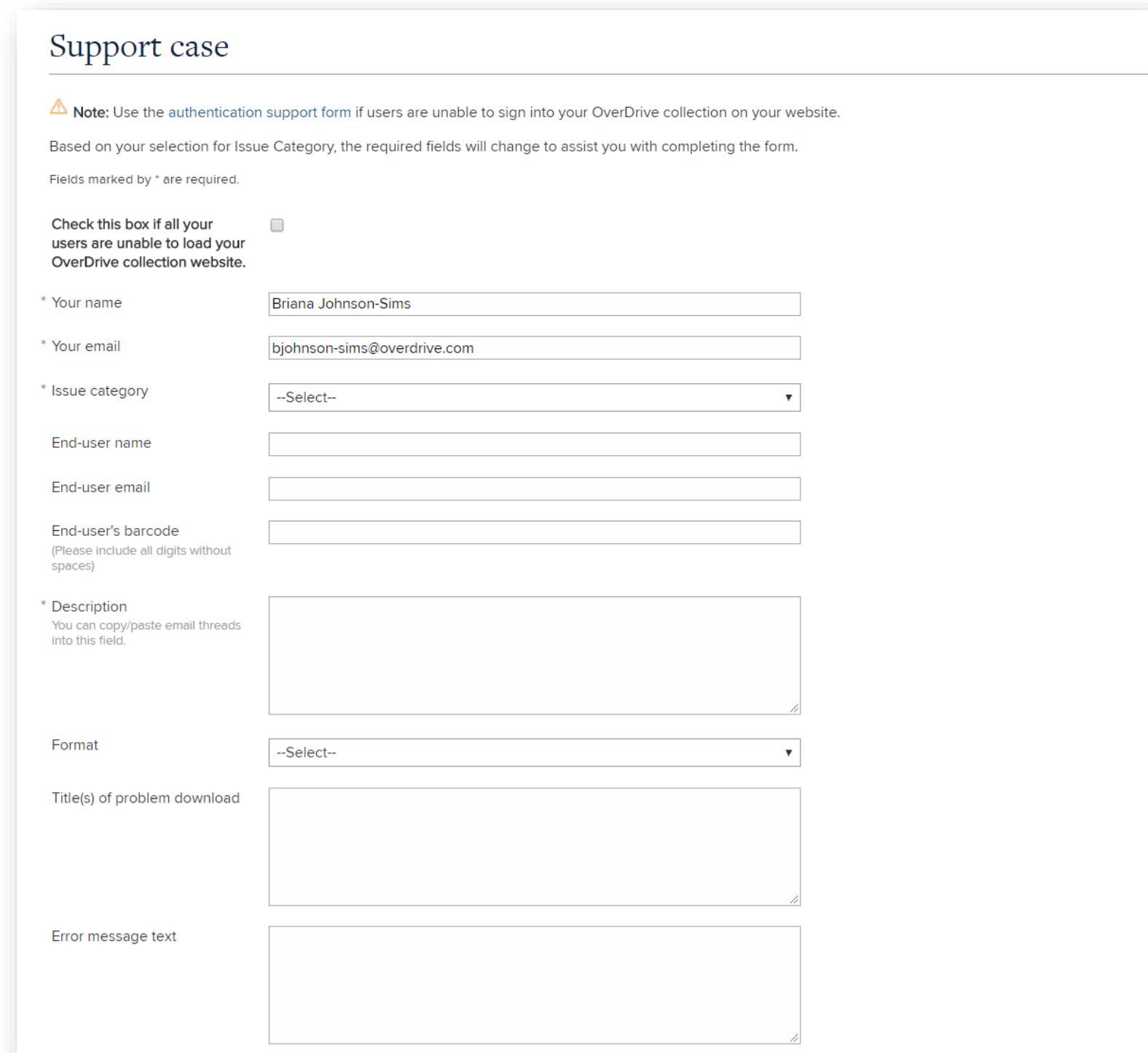


Marketplace reports




Support tab

- **Access end-user support tools.**
 - Requires *End-user support* permission.
 - Manage holds.
 - Return titles.
 - Merge user IDs.
 - Reset downloads.
- **Find help resources.**
 - Marketplace Help
 - OverDrive Help
 - Resource Center
- **Contact support.**



Support case

 **Note:** Use the authentication support form if users are unable to sign into your OverDrive collection on your website.

Based on your selection for Issue Category, the required fields will change to assist you with completing the form.

Fields marked by * are required.

Check this box if all your users are unable to load your OverDrive collection website. ☐

* Your name

* Your email

* Issue category

End-user name

End-user email

End-user's barcode
(Please include all digits without spaces)

* Description
You can copy/paste email threads into this field.

Format

Title(s) of problem download

Error message text

Success checklist

- ☐ Bookmark marketplace.overdrive.com and log in.
- ☐ Create user accounts for staff.
- ☐ Update personal and school information.
- ☐ Sign up for OverDrive emails.
- ☐ Shop in multiple lending models.
- ☐ Create, save, and run a search.
- ☐ Purchase content.
- ☐ Monitor checkouts by month.
- ☐ Run a report of all titles in your collection.
- ☐ Review the News and Support tabs.



Next Steps

Learn more

Visit resources.overdrive.com.

- Register for our next live webcast.
- View our on-demand training modules.

Visit help.overdrive.com.

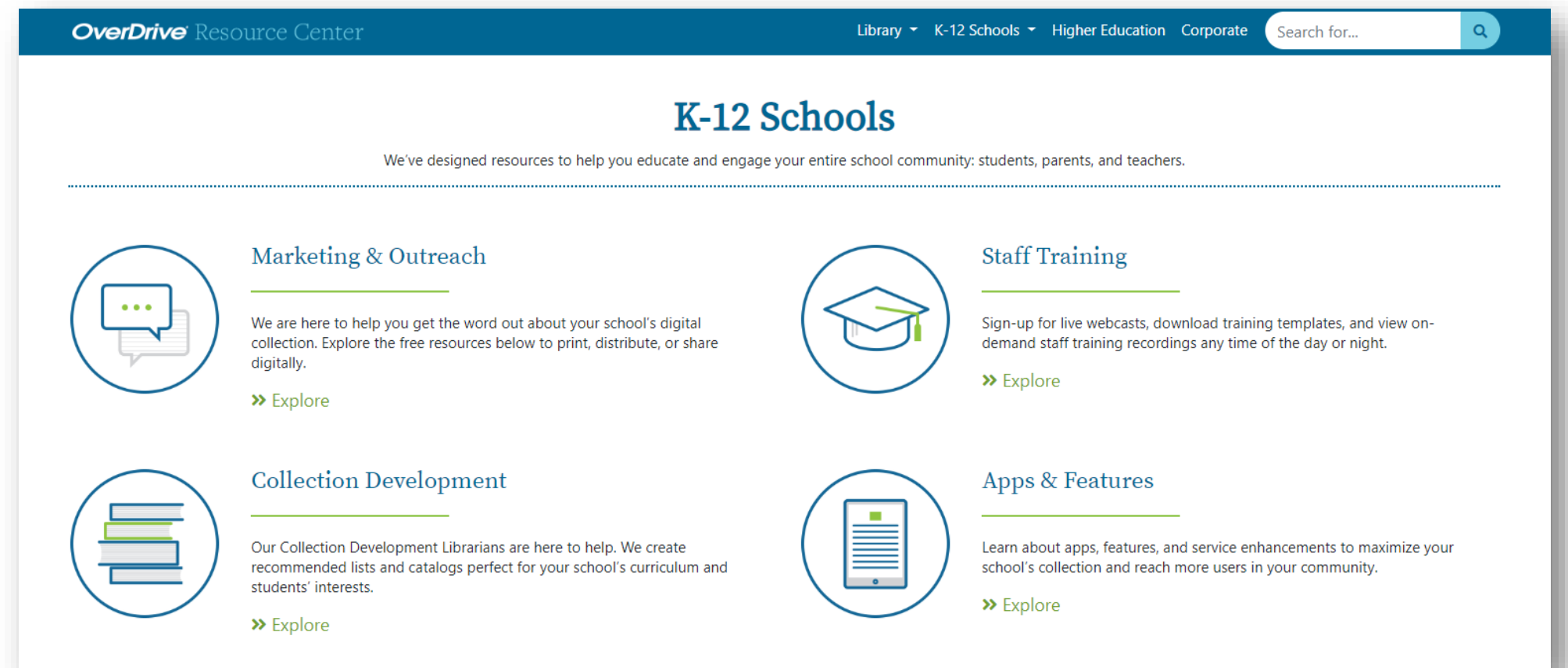
Visit help.marketplace.overdrive.com.

Contact us

Contact your Account Manager.

Email training@overdrive.com.

Follow us on social media.



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Take a few minutes before you log off to fill out the training evaluation, available in the chat box on the lower left side of the screen.

Don't have the time right now?

Click the link below when you get the presentation PDF and fill it out later.

[OverDrive Training Evaluation](#)



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Education