



KEYS TO MANAGING A LARGE SHARED DIGITAL COLLECTION ACROSS DISTRICTS

iu13
An Education Service Agency

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INTRODUCTION

Who am I?

What are IUs in Pennsylvania?

TIM LEISTER

Instructional Technology Specialist

Instructional Media Services

Lancaster-Lebanon Intermediate Unit 13



PA INTERMEDIATE UNITS



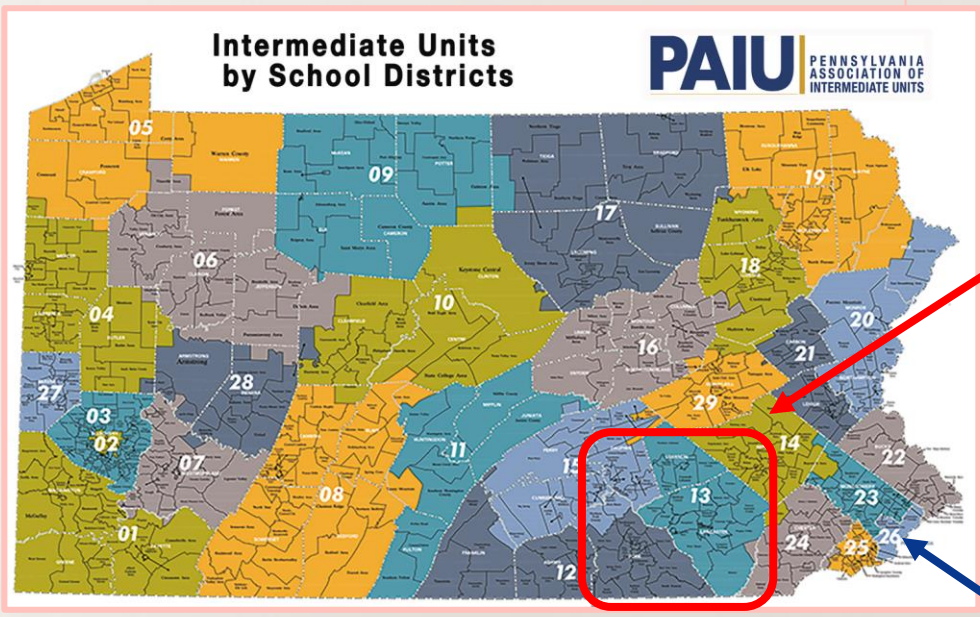
29 Intermediate Units serve all 67 counties

175,000+ students

50,000 educators trained

Established in **1971** by General Assembly

Provide critical instructional and operational services to schools



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THE IU13 IMS

What is the IMS at IU13?



INSTRUCTIONAL MEDIA SERVICES (IMS)

IU13 Instructional Media Services (IMS) at IU13 provides a cost-effective and convenient program for educators to obtain high-quality digital media to complement classroom instruction.

At IU13, a committee of representatives from our 22 public school districts meets to update and revamp the IMS every five years in order to continue to meet districts' current needs and initiatives.

The IU13 IMS focuses on supporting 21st century skills, digital-age literacy, inventive thinking, high productivity, and effective communication.



IMS | **iu13**
Instructional
Media Services

2020-2025

INSTRUCTIONAL MEDIA SERVICES (IMS)

Programs at IU13 Instructional Media Services (IMS) included in IMS are:

- Discovery Education (K-12)
- BrainPOP Combo (K-8)
- Sora from Overdrive (K-12)
- Gale Research Databases - (9-12)
- ProQuest CultureGrams (K-12)



Discovery Ed



BrainPop



Sora



Gale Resources



CultureGrams

INSTRUCTIONAL MEDIA SERVICES (IMS)

IU13 Instructional Media Services (IMS) also provides instructional equipment to complement classroom instruction.

IMS Lending Library Materials included are:

- STARLAB Portable Planetarium
- Mobile Device AR/VR Kit
- Telepresence Robotic System
- STEM Equipment



Star Lab



Mobile Device
Kits



Telepresence
Robotic
Systems



NEW STEM Lending
Library

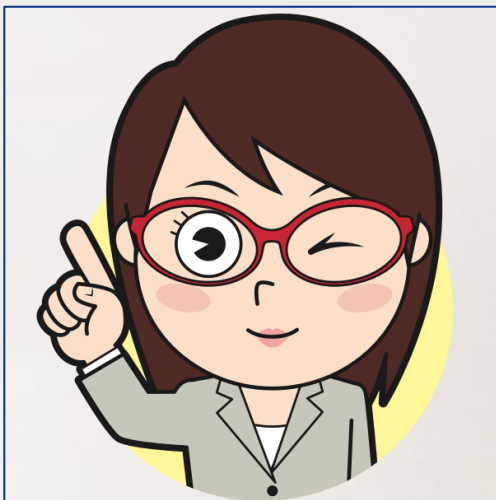


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IU13 SHARED COLLECTION

The titles in our K-12 Overdrive/Sora shared collection is curated and managed by our K-12 public school district librarians.

TITLE SELECTION PROCEDURES



- All K-12 district librarians are invited to join the IU13 OverDrive/Sora Committee each school year.
- We strive to have at least one representative from each of the 22 public school districts along with representation from elementary, middle and high school grade levels.

TITLE SELECTION PROCEDURES



COMMITTEE MEETINGS

The Committee meets at least twice a year (usually in May & December) to continue to build, replace, and weed titles based off of current OverDrive/Sora shared collection usage.



GOAL

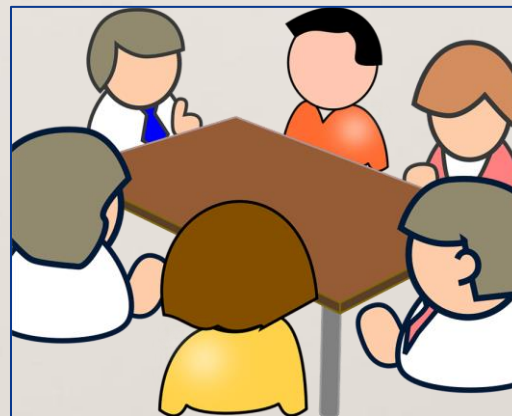
The goal of the Committee is to build/maintain/develop a general shared collection which meets all of the selection criteria and community values from all 22 districts.

TITLE SELECTION PROCEDURES

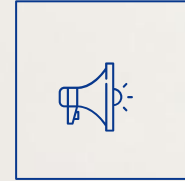


OVERDRIVE ADVANTAGE ACCOUNT MANAGEMENT

- All Committee Members are setup with IU13 Overdrive Advantage accounts with permissions to create and view carts.
- Our two Committee Lead Facilitators have IU13 Overdrive Advantage accounts with admin rights, except purchasing.
- Librarians also have their own district Advantage accounts for purchasing for their individual districts' needs.



TITLE SELECTION PROCEDURES



MASTER LIST

The Committee will provide the updated IU13 IMS Shared Collection 'Master List' of the renewed Shared Collection through the Librarians' Collaborative to elicit feedback from all district librarians.

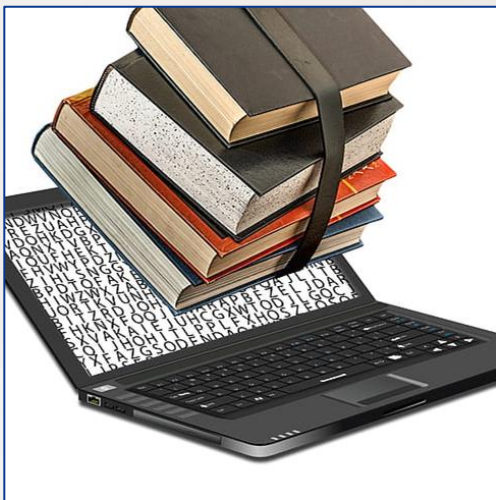
REVIEW

District librarians are expected to review the list and content access levels, abide by their district procedures for approvals, and inform the facilitators of the Committee of any necessary changes.

COMMUNICATION

The Committee's lead facilitators communicate with the Committee the changes requested from the Librarians' Collaborative. The Committee reviews and when appropriate grants the request.

TITLE SELECTION PROCEDURES



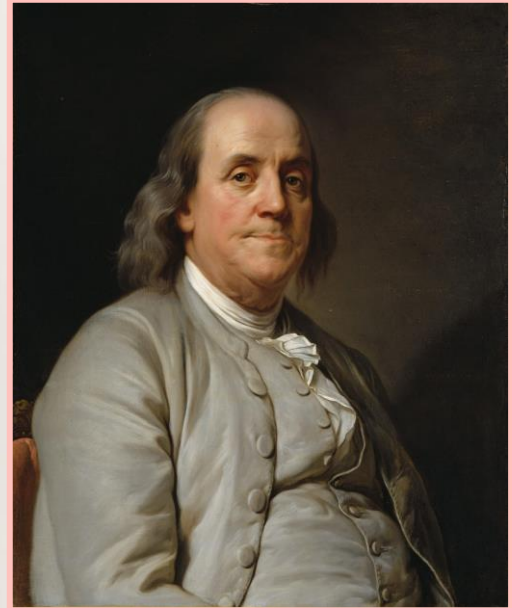
PURCHASES

- Once the Master List has been finalized, the IU13 IMS team purchases the recommended titles and adds them to the OverDrive/Sora shared collection.
- A large purchase occurs in August, updated purchases with remaining funds in January.

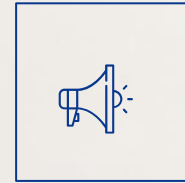
SHARED COLLECTION TITLE CHALLENGES

“If all printers were determined not to print anything till they were sure it would offend nobody, there would be very little printed.”

– BENJAMIN FRANKLIN



CHALLENGE PROCEDURES



LOCAL PROCEDURES

Challenges for eBooks found in the shared collection follow the individual local school district's school board policy for book challenges.

UNDER REVIEW

If a shared collection eBook is being challenged with the intent for removal at a local school district, a representative from that school district contacts IU13 ASAP. The IMS team adds the title to a tracking sheet.

IN PROGRESS

While an eBook is going through a local school district's book challenge process, the eBook will remain in the shared collection and be accessible to all who have access to the IU13 shared collection.

CHALLENGE PROCEDURES



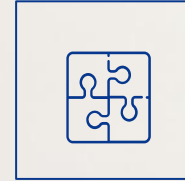
COMMUNICATION

If a book challenge is upheld at the completion of a district book challenge process and the eBook is found in the shared collection, a representative from the school district contacts IU13 immediately.



CONTENT RESERVE

The IU13 IMS will place the individual eBook into a 'Content Reserve' bundle in the IU13 OverDrive/Sora shared collection. This eBook in the 'Content Reserve' bundle is only accessible to students by means of an 8-digit passcode.



LOCAL CONTROL

This code is given to librarians and can be provided to individual students to claim the eBook title from the 'Content Reserve' bundle at the discretion of the district administration or building librarians.

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USAGE STATISTICS

How is our usage trending?



2022-23 STATISTICS



*Data as of
6/23/23*

10,766

Total unique users

109,300

Total Checkouts
(ebooks and audiobooks)

44,038

Total Holds

2022-23 STATISTICS

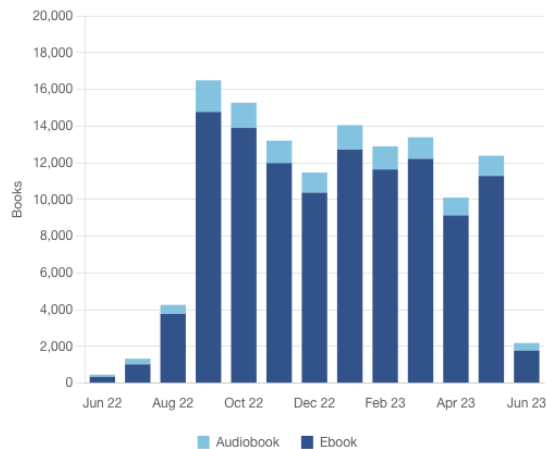


*Data as of
6/23/23*

Reading data

Total books opened

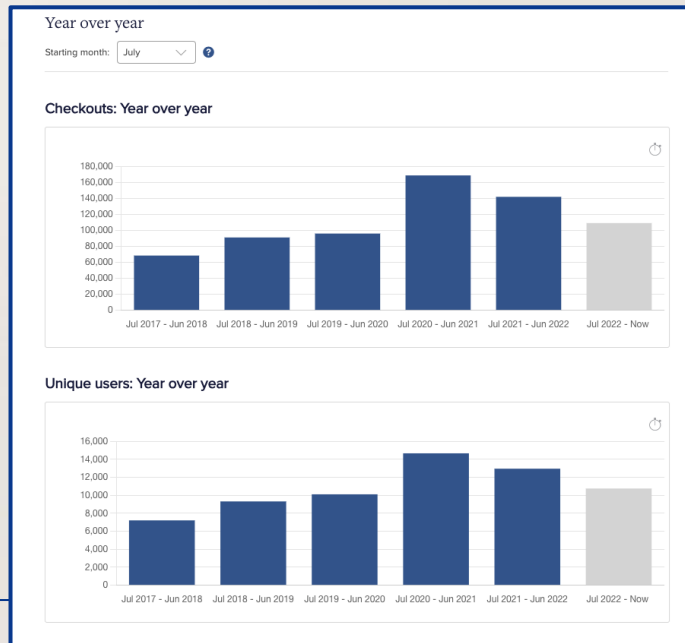
Total number of books **127,557**



YEAR OVER YEAR YEAR STATISTICS



*Data as of
6/23/23*



THANKS!

ANY QUESTIONS?



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